



Act One 2018-19 Field Trip Registration FAQs

Act One is making some changes to the field trip registration process for the 2018-19 school year. We understand that you may have some questions about the new process and how it affects your school.

Q: What part of the field trip registration process will be changing?

In the past, field trip requests were filled on a first-come, first served basis. This year, Act One will no longer be granting trip requests in the order they are submitted. Instead, field trip requests will be granted starting with the schools that serve the most students on free/reduced lunch rather than timing. With this method, more teachers will be given a chance to submit their requests, ensuring Act One is providing services to the schools with the most need.

Q: Why are you no longer doing first-come, first served?

When we opened registration last August, more than 15,000 seat requests were placed in the first hour! We were blown away by these numbers, especially as it took a month and a half to reach 15,000 seats requested for the 2016-17 school year. With this much demand, requests for field trips were being placed mere seconds apart and we knew we needed to rethink the process.

Q: Do I still need to place my field trip request right when registration opens?

We understand that the schools and teachers we work with all have different schedules and may not be able to put their requests in at exactly 8:00 AM. It's not fair to expect all the teachers we work with to be free at this time- some of you may be teaching while others might still be driving to work. With this new process, teachers will no longer need to rush to their computer when registration opens. However, we do urge you to place within the first 3 days of registration to improve your chances of receiving one of your preferred field trips.

Q: How does the registration process work? What's the timeline for this year?

The online registration form will be available starting on Monday, August 6th at 8:00 AM. Registration will look very similar to previous years, and teachers will fill out the online form with information about their school and their top three field trip choices. Instead of granting field trip requests as they are placed, Act One will begin to sort requests on Thursday, August 9th, after registration has been open for 3 full days. Teachers can still place requests after this time, but requests made in the first 72 hours will have priority over requests placed later.

Q: How are requests being sorted this year?

Act One will be sorting requests on a need-based model, where schools with a higher percentage of students on free or reduced lunch will be given priority. We'll open registration on Monday, August 6th. On Thursday, August 9th, Act One will begin sorting the requests placed during the first 72 hours.

Q: What does this new process mean for my school?

What is your school's Title 1 percentage? If you are placing a field trip request for a school with a higher percentage of students on free and reduced lunch, your request will be given higher priority. For example, a school with 88% of students on free or reduced lunch will be given priority over a school with 47% of students on free or reduced lunch. With this model, Act One will ensure that the most underserved student populations will be given a chance to attend a field trip to the arts.

Q: How do I find out my school's Title 1 percentage?

Act One tracks Title 1 data through several reliable sources, including the [National Center for Education Statistics](#), Arizona Department of Education and [Read On Arizona](#) (for elementary schools only). To qualify for the Act One field trip program, a school must be designated as school-wide Title 1 with at least 40% of the student population on free or reduced lunch. If your school's data isn't available on of these sites, or you believe the data is incorrect, please contact Act One.

*Please note that the formula Act One uses to calculate the NCES Title 1 percentage is:

$$(FREE LUNCH ELIGIBLE + REDUCED-PRICE LUNCH ELIGIBLE) / TOTAL STUDENTS \times 100 = \text{Title 1 \%}$$

Q: Will my school still get to attend an Act One field trip?

Act One is continuing to grow and is planning to offer more than 46,000 spots in the 2018-19 school year. While we cannot guarantee that your school will receive your top choice of field trip, we will try our best to place your school in one of your three choices, or we will work with you to determine another available field trip option.